M^{3}G PRIVACY POLICY

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The General Data Protection Regulation (GDPR) is an EU legislation aimed at giving EU residents more control over their personal data.

This document provides information on the management of the personal data collected by the Royal Observatory of Belgium (ROB) in the frame of its activities as "**GNSS Metadata Management and distribution system for Multiple GNSS Networks – M^{3}G**" (https://gnss-metadata.eu).

Content: In order to perform its role as GNSS station metadata management system, M^{3}G allows all registered agencies to insert in M^{3}G personal data (names, emails and optionally business telephone numbers) of contact persons involved in the provision of GNSS data originating from their GNSS stations. However, M^{3}G strongly discourages to insert such personal data in M^{3}G and recommends inserting only non-personal contact information e.g., gnssteam@agency.org.

Purpose: ROB uses non-personal contact information as well as personal data of the contact persons inserted in M^{3}G solely for sending (non-commercial) emails related to the operation of the GNSS stations they are responsible for.

Location and re-use: ROB stores the personal data in its internal database together with non-personal contact information. The personal data are used to contact GNSS station managers whenever there is a need for clarification about the provided GNSS data. Only if users provide their explicit consent by email, their personal data (appearing in site logs and/or linked to data nodes/networks) will be made publicly available from ROB's website and ftp server. If users decline, then their contact information will not be exported (in e.g. site logs) and will be replaced by the non-personal contact information of their agency.

Historical info: The personal contact information is stored at ROB as long as the agency does not remove it from M^{3}G. When this personal data is updated or replaced by the personal data of another person, the old data is automatically deleted.

Editing and removal: Upon login, M^{3}G enables users to update, correct, and remove any personal data. In addition, all M^{3}G user accounts that have never been used, will automatically be removed (including their personal and non-personal contact information), after three 3 months of inactivity.

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