# EPOS-GNSS SUPPLIER LETTER

*Before signing this letter, read “*[*Procedure for Including GNSS Stations in EPOS*](https://gnss-metadata.eu/Guidelines/EPOS-GNSS_Procedure_for_EPOS_Stations.pdf)*“, in particular for clarification on the terminology “Data Supplier” and “Operational Centre”.*

1. In accordance with the [EPOS Data Policy](https://gnss-metadata.eu/Guidelines/EPOS-Data_Policy.pdf)

<*Name of the Supplier: Agency (full name –short name), address>*

allows EPOS to distribute data from the GNSS stations identified in **Annex A.**

<*Agency name of the Supplier*> agrees that the Operational Centre(s) listed in **Annex B** are responsible for maintaining the GNSS station metadata at <http://gnss-metadata.eu/> according to **Annex A**, last column.

1. <*Agency name of the Supplier*> confirms that :
2. To the best of its knowledge and belief it has full ownership rights to these data and/or it has full rights to distribute them or to allow their distribution by a third party;
3. It is not under any obligation or disability at law, contract or otherwise, which would in any manner, or to any extent, prevent or restrict it from entering into and fully performing, this Letter;
4. The release of these data in accordance with the terms of this Letter does not and will not contravene any laws;
5. It has taken reasonable steps to maximize the quality of these data.
6. < *Agency name of the Supplier*> allows :
7. The relevant EPOS Service Provider to affix the Creative Commons 4.0 CC:BY license on any data provided with no license information. The license will be affixed on behalf of <*Agency name of the Supplier*>, and by no means will this be considered as waiver to any of its Ownership Rights.
8. EPOS-ERIC (European Research Infrastructure Consortium) to distribute the data without delays as soon as they are made available.
9. In return, the Supplier has the right to receive feedback from EPOS Users auditing system’s feedback, in order to be informed about its data usage.

Place, Date, Stamp

Responsible person Contact person

Name, Email, Signature Name, Email

# ANNEX A: GNSS Station List

Date: xx/xx/xxxx

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Station Name\*  9-char Code  (ex. BRUX00BEL)1 | City | Country | Site log  (url, if available) | Approximate Position\* | | Operational Centre (as in Annex B, column 2)\* |
| Latitude\* | Longitude\* |  |
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\*Mandatory - *For Operational Centers also contributing to the EPN, please ensure consistency with the information in ftp://epncb.eu/pub/center/oper/*

1 In case of doubt, contact [m3g@oma.be](mailto:m3g@oma.be) for assistance

The list above is an indicative list. The official list is kept up to date at http://www.gnss-metadata.eu/.

# ANNEX B: Operational Centres

Operational Centres are responsible for maintaining the metadata of the GNSS stations in **Annex A** at <http://gnss-metadata.eu/>.

Date: xx/xx/xxxx

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| --- | --- | --- | --- |
| Operational Centre (OC) | OC Abbreviation (1) | Contact Person (2) | |
| Last name, First name | Email |
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All fields are mandatory. *For Operational Centers also contributing to the EPN, please ensure consistency with the information in ftp://epncb.eu/pub/center/oper/*

1. “OC Abbreviation” will be used as ‘login’ for the OC account at <http://www.gnss-metadata.eu/>
2. “Contact person” will be contacted to activate the OC account at <http://www.gnss-metadata.eu/>